

Key the story shown below using Arial as the font:



Oh Henry!

Hi, my name is Henry. I am 12 years old, and boy, do I love computers! Go ahead, I've heard the snickers before. People think that I am from Mars or the Milky Way because I love computers. Even my sister (I call her Baby Ruth) thinks that I am nutrageous. She always says, "I don't see what you find fun about those whatchamacallits." Who needs sisters anyway?

You see, I am all butterfingers, so I don't fit in at sports. I can't hold on to a ball to save my life. Therefore, computers are perfect for me. I think of my mouse, my keyboard, and me as the three musketeers. So, every time I think about computers, I get so excited that I do the tootsie roll!

Laugh now. It's okay. When I grow up I want to be a computer programmer. You wait until payday and see the mounds of money that I'll be making! We'll see who'll be laughing at whom then.

The end.

After the story has been keyed, apply the following format changes:

1. Center, bold, and underline the title.
2. Bold all words that are the names of candy bars
(Hint: there are twelve)
3. Change the font of the second paragraph to Comic Sans
4. Center and italicize the last line. (Hint: "The End" is the last line)
5. Change the font size of the last line to 18 points.
6. Underline the words "computer" and "computers."
7. Add a header to the document that includes your name and the current date. Double space the entire story.
8. Add an appropriate small graphic to the bottom area of the document...this will print in black/white.
9. Proofread the document making sure that there are no typing or spelling errors.
10. Save the file.
11. Print only one time to the black and white printer.
12. Have a great day this Friday, when you are allowed to bring in one candy bar to enjoy in class!